

Elementary **TEACHER** Sample Schedule

Grades 1-5

7:30-8:00	Check/Respond to Emails; Prep for the Day <ul style="list-style-type: none"> • Student emails • Provide feedback on student work 	Teacher	30 mins.
8:00-8:30	Morning Meeting <ul style="list-style-type: none"> • Meet with ALL student to discuss the day's schedule • Social/Emotional Check In • Community building: Question of the Day • Opportunity for remote "live" read aloud 	Students, Teacher	30 mins.
8:30-8:40	Prep for Synchronous Instruction <ul style="list-style-type: none"> • Get Ready to Learn! <ul style="list-style-type: none"> ○ Gather materials, Use bathroom ○ Stretch/Snack 	Students, Teacher	10 mins.
8:40-9:10	Synchronous Instruction <ul style="list-style-type: none"> • Learning targets/success criteria established • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	30 mins.
9:10-10:00	Asynchronous student work <ul style="list-style-type: none"> • Students have the choice to work independently or stay on with the teacher/class for support 		50 mins.
10:00-10:15	BRAIN BREAK		15 mins.
10:15-10:45	Synchronous Instruction <ul style="list-style-type: none"> • Learning targets/success criteria established • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	30 mins.
10:45-11:35	Asynchronous student work <ul style="list-style-type: none"> • Students have the choice to work independently or stay on with the teacher/class for support 		50 mins.
11:35-12: 20	Lunch		
12:30-1:00	Synchronous Instruction <ul style="list-style-type: none"> • Learning targets/success criteria established • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	30 mins.
1:00-1:50	Asynchronous student work <ul style="list-style-type: none"> • Students have the choice to work independently or stay on with the teacher/class for support 		40 mins.
1:50-3:00 M, T, Th, F	Teacher Planning and Preparation <ul style="list-style-type: none"> • Provide feedback on student work • Invite students to differentiated small group lessons 	Teacher	70 mins.

	<ul style="list-style-type: none"> • Monitor student progress • Respond to emails • Prepare small group instruction lessons 		120 mins.
	Synchronous Time		120 mins.
	Asynchronous Time		
	Total *Gathered from "high end" times		7.5 hrs.

12:10-1:00 Wednesday	Whole Group-EARLY RELEASE WEDNESDAY <ul style="list-style-type: none"> • On Wednesdays this time is used for whole group community building/SEL interaction, STEM, art, read aloud, etc • Wednesday "dismissal" is at 1:10 in order to allow for Early Release Wednesday collaboration 	Students, Teacher	50 mins.
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Essential Components to Remote Learning

Daily Live check in with students for SEL and community building

Synchronous Instruction TK-5 90-120 minutes daily, 6-8: 40 minutes per block schedule period

- Students and teacher on line together during scheduled time for instruction, discussion, collaboration, presentation, break out rooms for small group instruction
- Attendance required

Asynchronous Instruction

- Students completing work on own time/pace
- This may include watching pre-recorded videos, reading articles, written work, projects

Elementary **TEACHER** Sample Schedule

Grades TK/K Morning

7:10-7:40	Check/Respond to Emails; Prep for the Day <ul style="list-style-type: none"> • Student emails • Provide feedback on student work 	Teacher	30 mins.
7:40-8:10	Morning Meeting <ul style="list-style-type: none"> • Meet with ALL student to discuss the day's schedule • Social/Emotional Check In • Community building: Question of the Day • Opportunity for remote "live" read aloud 	Students, Teacher	30 mins.
8:10-8:30	BRAIN BREAK: Get ready to learn		20 mins.
8:30-9:00	Whole Class synchronous instruction <ul style="list-style-type: none"> • Learning targets/success criteria established • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	30 mins.
9:00-10:30	Synchronous and Asynchronous work <ul style="list-style-type: none"> • Both kinder teachers working in small groups <ul style="list-style-type: none"> ◦ All students attend small group daily • Other students completing independent work 		90 mins.
10-30-10:45	BRAIN BREAK		15 mins.
10:45-11:10	Whole Class synchronous instruction <ul style="list-style-type: none"> • Learning targets/success criteria reviewed • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	25 mins.
11:10-11:50	LUNCH		40 mins.
11:50-12:30	Data Collection/Small Group Planning for next day <ul style="list-style-type: none"> • Provide feedback on student work • Invite students to differentiated small group lessons • Monitor student progress • Respond to emails • Prepare small group instruction lessons 		40 mins
12:30-2:00	"Give Back Time" <ul style="list-style-type: none"> • Synchronous groups with PM Kinder students 		90 mins.
2:00-3:00 M, T, Th, F	Data Collection/Small Group Planning for next day <ul style="list-style-type: none"> • Provide feedback on student work • Invite students to differentiated small group lessons • Monitor student progress • Respond to emails • Prepare small group instruction lessons 	Teacher	60 mins.
1:00-3:00 Wednesday			120 mins.
	Synchronous Time		90 mins.

	Asynchronous Time		
	Total *Gathered from "high end" times		7.5hrs.

Elementary **TEACHER** Sample Schedule Grades TK/K Afternoon

7:30-8:00	Check/Respond to Emails; Prep for the Day <ul style="list-style-type: none"> • Student emails • Provide feedback on student work 	Teacher	30 mins.
8:00-9:00 M, T, Th, F	Data Collection/Small Group Planning for next day <ul style="list-style-type: none"> • Provide feedback on student work • Invite students to differentiated small group lessons • Monitor student progress • Respond to emails • Prepare small group instruction lessons 	Teacher	60 mins.
1:00-3:00 Wednesday			120 mins.
9:00-10:30	"Give Back Time" <ul style="list-style-type: none"> • Synchronous groups with PM Kinder students 		90 mins.
10:30-11:10	LUNCH		40 mins.
11:10-11:40	Morning Meeting <ul style="list-style-type: none"> • Meet with ALL student to discuss the day's schedule • Social/Emotional Check In • Community building: Question of the Day • Opportunity for remote "live" read aloud 	Students, Teacher	30 mins.
11:40-12:00	<ul style="list-style-type: none"> • BRAIN BREAK: Get ready to learn 		20 mins.
12:00-12:30	Whole Class synchronous instruction <ul style="list-style-type: none"> • Learning targets/success criteria established • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	30 mins.
12:30-2:00	Synchronous and Asynchronous work <ul style="list-style-type: none"> • Both kinder teachers working in small groups <ul style="list-style-type: none"> ◦ All students attend small group daily • Other students completing independent work 		90 mins.
2:00-2:15	<ul style="list-style-type: none"> • BRAIN BREAK 		15 mins.
2:15-2:40	Whole Class synchronous instruction <ul style="list-style-type: none"> • Learning targets/success criteria reviewed • Student works with teacher on grade level specific standards using district approved curriculum 	Students, Teacher	25 mins.
2:40-3:00	Data Collection/Small Group Planning for next day <ul style="list-style-type: none"> • Provide feedback on student work • Invite students to differentiated small group lessons 	Teacher	20 mins.

	<ul style="list-style-type: none"> ● Monitor student progress ● Respond to emails ● Prepare small group instruction lessons 		120 mins.
	Synchronous Time		90 mins.
	Asynchronous Time		
	Total *Gathered from "high end" times		7.5hrs.

Essential Components to Remote Learning

- Daily Live check in with students for SEL and community building
- Synchronous Instruction **TK-5 90-120 minutes daily, 6-8: 40 minutes per block schedule period**
 - Students and teacher on line together during scheduled time for instruction, discussion, collaboration, presentation (in Real Time)
 - Attendance required
- Asynchronous Instruction
 - Students completing work on own time/pace
 - This may include watching pre-recorded videos, reading articles, written work, projects