



BUCKEYE UNION SCHOOL DISTRICT

**OAK MEADOW & BUCKEYE
UNION MANDARIN IMMERSION
CHARTER SCHOOL
SCHOOL REOPENING PLAN**

DRAFTED 8/25/2020

**REVISED 9/1/2020, 9/9/2020, 9/17/2020, 10/7/2020 &
3/3/2021**

Re-Opening Overview

It is the goal of the Buckeye Union School District to reopen and remain open in a manner that adheres to State mandates and guidelines for preventing the spread of COVID19. The wellbeing of our students, employees, and families is of paramount importance as we meet the challenges of the pandemic.

The plans/protocols contained within this document have been developed in accordance with the California Department of Public Health's (CDPH) [COVID19 Industry Guidance: Schools and Schools Based Programs](#).

This plan will be updated should new guidance be provided by the California Department of Public Health in the future.

This plan will be reviewed with staff periodically and when there are any changes/updates to the plan.

General Measures

The Buckeye Union School District has established and will continue communication with the El Dorado Public Health Department regarding disease levels and control measures in the communities of the Buckeye Union School District. We are also monitoring communications from the California State Department of Public Health and the California Department of Education. The District will continue to collaborate with the El Dorado County Office of Education and neighboring Districts regarding the operations of programs during this pandemic.

The principal of each school site has been designated to ensure implementation of the plan.

- The site will implement the recommendations of the El Dorado County Department of Public Health should the site have an outbreak. The community can anticipate that the response would be similar to that recommended by the [California Department of Public Health](#).
- This plan incorporates the [CDPH Guidance for the Use of Face Coverings](#). Requests for exemptions must be submitted in writing to the school site principal for review and approval.
- This plan will be reviewed and made available to all employees and School Site Council members.
- This plan will be made available to the public.
- The plan will be amended if deficiencies are identified.
- In the event COVID19 illness emerges, efforts will be made to determine if any work-related factors could have contributed to risk of

infection and the plan will be updated as needed to prevent further cases.

- The site will implement the recommended CDPH processes and protocols found in [CDPH COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year](#) should the site have an outbreak.
- The site will attempt to identify individuals who have been in close contact (within six feet for 15 minutes or more) of an infected person and take steps to isolate COVID19 positive person(s) and quarantine close contacts.
- Adhering to these guidelines will be essential in order to prevent illnesses that may cause classrooms or the entire school to be temporarily closed or limited.
- Community use of the school site facility will be limited to the El Dorado County Charter Extended Day Program and they will adhere to the measures outlined in this plan. Extended Day students will remain in Extended Day classrooms only and not mix with OM and/or BUMI students on the playground or other areas of the school.
- In the event that closures of classes, groups or entire facilities when persons associated with the facility or in the community become ill with COVID19 occurs, the affected groups will move to distance learning.
- District Nurses will continually review health concerns for students and create student health plans to identify and support students who may need additional accommodations or classroom and non-classroom preparation as needed. Site health clerks will support the nurses with review of emergency cards and medical concerns that could require additional interventions and communicate concerns to the District Nurse. The District Nurse will communicate with district families regarding health concerns that may require accommodations or a new health plan from the District Nurse. Families are encouraged to contact

the health office with additional medical information about their child that may not be known. Additional information from a treating physician may be beneficial to address specific concerns for a student. If your child has been identified as a close contact with someone who tested positive for COVID19, you may also be contacted by a El Dorado County Public Health staff member to share more information with you and to get information about your child's health. Groups who might be at increased risk of becoming infected or having unrecognized illness include the following:

- Individuals who have limited mobility or require prolonged and close contact with others, such as direct support providers and family members;
- Individuals who have trouble understanding information or practicing preventive measures, such as hand washing and physical distancing; and
- Individuals who may not be able to communicate symptoms of illness.
- Individuals who have a chronic illness or other underlying health concern that has been identified by a medical provider as being at greater risk.

Promote Healthy Hygiene Practices

Teach and reinforce washing hands, avoiding contact with one's eyes, nose, and mouth, and covering coughs and sneezes among students and staff.

- Hand sanitizer will be available in all offices, classrooms, lunch areas, and near play structures.
- Teachers, School Nurses, and Health Clerks shall provide developmentally appropriate instruction to students regarding the hygiene practices necessary to stem the spread of the virus.
- Teachers shall ensure all students wash their hands using soap and water, for 20 seconds, or use hand sanitizer whenever entering and leaving the room.
- Students shall be taught and prompted to wash their hands using soap and water or to use hand sanitizer prior to eating, after coughing or sneezing, and before and after using the restroom.
- All service providers will model healthy hygiene practices for students including washing or sanitizing hands when entering the classroom.
- Cloth face coverings will be provided to all employees upon request. Non-surgical masks will be available in front offices.
- All students must wear a face covering. Face coverings will be available in classrooms for those who have forgotten their face covering.
- All employees must wear face coverings.

- All members of the public are required to wear a face covering when on the site. Face coverings must cover both the nose and mouth.
- District nurses will communicate to families that it is strongly recommended that all students and staff be immunized each autumn against influenza unless contraindicated by personal medical conditions, to help:
 - Protect the school community
 - Reduce demands on health care facilities
 - Decrease illnesses that cannot be readily distinguished from COVID19 and would therefore trigger extensive measures from the school and public health authorities.
 - Reduce worries about the unknown potential effects of potential co-infection with COVID19 and influenza.

FACE COVERINGS

Face coverings must be used in accordance with the [CDPH Guidance for the Use of Face Coverings](#) unless a person is exempt as explained in the guidelines, particularly in indoor environments, on school buses, and areas where physical distancing alone is not sufficient to prevent disease transmission.

- Teachers will teach and reinforce use of face coverings, or in limited instances, face shields.
- Students and staff should be frequently reminded not to touch the face covering and to wash their hands frequently.
- Information should be provided to all staff and families in the school community on proper use, removal, and washing of cloth face coverings.
- People who are exempted from wearing a face covering will be provided the same access to the school site and classrooms as those who are wearing a face covering.
- Students and staff who are exempted from wearing a face covering should be encouraged to wear a plastic face shield. These will be provided by the District.
- Persons younger than two years old, anyone who has trouble breathing, anyone who is unconscious or incapacitated, and anyone who is otherwise unable to remove the face covering without assistance are exempt from wearing a face covering.

- A cloth face covering or face shield may be removed for meals, snacks, naptime, or outdoor recreation, or when it needs to be replaced, when physically distanced. When a cloth face covering is temporarily removed, it may be placed in a clean paper bag (marked with the student's name and date) or hung on a lanyard until it needs to be put on again.
- In order to comply with this guidance, schools must exclude students from campus if they are not exempt from wearing a face covering under CDPH guidelines and refuse to wear one provided by the school. Students who have forgotten their face mask may get one from the office or their classroom to prevent unnecessary exclusions. Students who are excluded will be provided classwork as they would be if they were absent for the day. Work will be available for pick-up after 2:30pm
- All staff must use face coverings in accordance with CDPH guidelines unless Cal/OSHA standards require respiratory protection.
- In limited situations where a face covering cannot be used for pedagogical or developmental reasons, (i.e. teaching phonics or to those who receive direct ELD support) a face shield, with drape, can be used instead of a cloth face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering outside of the classroom or when such instruction ends.

ENSURE EMPLOYEE SAFETY

- Ensuring staff maintain physical distancing from each other is critical to reducing transmission between adults.
- Ensure that all staff use face coverings in accordance with CDPH guidelines and Cal/OSHA standards.
- Conduct all staff meetings, professional development training and education, and other activities involving staff with physical distancing measures in place, or virtually, where physical distancing is a challenge.
- Minimize the use of and congregation of adults in staff rooms, break rooms, and other settings.
- Employees will complete a daily symptom screener.

Intensify Cleaning, Disinfection, and Ventilation

- School facilities and buses will be disinfected each day using disinfectant spray, soap and water, and/or electrostatic emitters with FDA approved cleaning solutions as available and appropriate to the situation.
- Bathrooms will be cleaned and sanitized throughout the day.
- All drinking fountains will be turned off, and students will be encouraged to bring a water bottle that can be filled at a classroom sink.
- Parents may supply their children with EPA approved cleaning wipes of their choice. The District is prohibited from providing cleaning wipes to students.
- HVAC systems will be set to maximize circulation of air from outside buildings.
- High efficiency MERV13 air filters have been installed in all HVAC systems.
- Attempts will be made to limit use of shared objects/materials, when practical. Handwashing or use of sanitizer will be required prior to use of and after use of playground equipment.
- Classrooms will be disinfected at the end of the day.

Implementing Distancing Inside and Outside the Classroom

The District's facilities do not allow for implementation of physical distancing at 6 ft when all students are present.

The Board has voted to fully reopen school. In this model students can be spaced in a classroom with 4 ft. of separation from the center back of one student chair to the center back of another student chair.

Buses

- Bus Drivers will maximize space between students and between students and the driver on school buses and open windows to the greatest extent practicable.
- Buses will be equipped with extra unused face coverings for students who may have inadvertently failed to bring one.
- Students will use hand sanitizer prior to boarding the bus.

Drop Off / Pick Up

- Students in Grades 2nd - 5th will be dropped off at the curb or walk from the neighborhood. TK, K & 1st grade parent/guardian may walk their child to their classroom, watch them enter the class, and then leave. Students with special needs may also be walked to class. Adults may not linger on campus for any reason. Adults may not enter classrooms.
- AM K & 1st grade parents may park in the parking lot or on the blacktop for drop off and 1st grade parents may park on the blacktop for pick-up. They must display the school provided placard to have

access to this parking. 2nd & 3rd grade should be dropped at the curb nearest Kindergarten. 4th & 5th grade should be dropped at the curb in the bus dropoff zone. Families with students in both categories may choose one or the other.

- Students may not be on campus prior to 7:45am.
- Students will go directly to class. Teachers will open classroom doors at 7:45am to eliminate the need to line-up or congregate in the morning unless they have duty in which case students will socially distance while they wait.
- Students who arrive after the start of class will sign-in on clipboards outside the main office. Students will then take a disposable pass to class with them. There are marks on the ground to reinforce social distancing while waiting to sign in.
- At the end of the day TK, K and 1st Grade students will be met at their classroom door by parent/guardian. Parents must wear face covering and keep a 6ft distance between each other. Once their child is released families must leave school grounds immediately. Siblings of TK, K or 1st grade students may meet their parent/guardian in front of the TK, K or 1st grade classroom.
- Students in 2nd - 5th grade will walk directly home or wait at their pick-up curb in a socially distanced manner (6ft markers on curbs).
- Parents wishing to walk their child home must meet their child at their assigned curb and maintain a 6ft distance from others while waiting.

Office

- Anyone entering the main office must be wearing a face covering.
- Face coverings will be available inside the main door for those who have forgotten theirs.

Volunteers / Visitors

- Volunteers / Visitors will not be permitted on sites.

Within The Classroom

- Teachers will make a visual survey every morning. Students who present COVID-19 like symptoms will be sent to the health office for further evaluation.
- To reduce possibilities for infection, students must remain in the same space and in cohorts as small and consistent as practicable, including for recess and lunch.
- Students will stay with their classroom teacher throughout the day except for small group special education instruction, intervention and ELD instruction which may be a push in or pull out model depending on the needs of the student.
- Teacher and other staff desks will be 6 feet away from student desks.
- Students will be faced forward and spaced 4ft apart, back center of one chair to the back center of the next chair.
- If all students return to in seat instruction we are not able to maintain social distancing in the classrooms.
- Teachers will implement procedures for turning in assignments to minimize contact.
- Clear screens have been provided in TK-3 classrooms for small group table work to increase and enforce separation between staff and students.

Library

- The library will reopen fully.
- Students will socially distance while checking out books and listening to a read aloud.

Recess / Lunch

- Only one grade level will be out at recess at any one time. Students may play with peers from other classrooms.
- Students waiting to purchase school lunch will socially distance. Painted dots at 6ft intervals will be utilized to help with spacing.
- Each class will have their own set of playground equipment which will be sanitized at the end of the day.
- Student activities on the playground will be limited in the number of students playing a particular game.
 - Wallball - 2 students on the court, 3 waiting on socially distanced dots.
 - Tetherball - 2 students on the court, 3 waiting on socially distanced dots.
 - Four Square - 4 students on the court, 3 waiting on socially distanced dots.
 - Basketball - HORSE or other individual shooting games only.
- At the end of recess students will walk directly back to class. Teachers will meet classes and have the door open and ready to admit students to mitigate lining up and crowding. Students will use hand sanitizer upon entering the classroom.
- Teachers will facilitate student's using the restroom in a way that limits the number of students in the restroom at any one time.

Other Activities

- Activities where there is increased likelihood for transmission from contaminated exhaled droplets such as band and choir practice and performances are not permitted.
- Activities that involve singing must only take place outdoors.
- Sporting events, assemblies, dances, rallies, field trips, and other activities that require close contact or that would promote congregating are not permitted at this time.

Limit Sharing

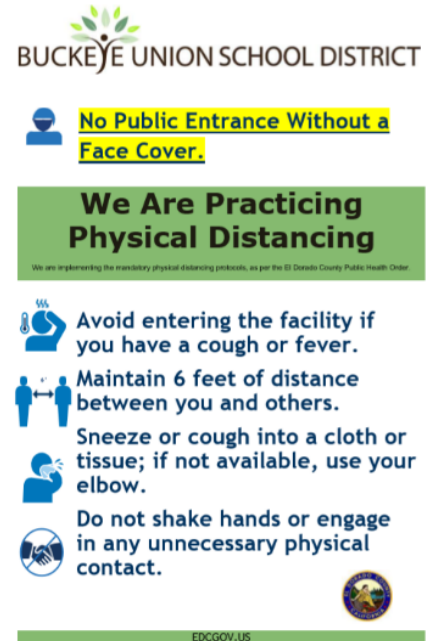
- Keep each child's belongings separated and in individually labeled storage containers, cubbies or areas. Ensure belongings are taken home each day to be cleaned.
- Ensure adequate supplies to minimize sharing of high-touch materials (art supplies, equipment, etc.) to the extent practicable or limit use of supplies and equipment to one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, clothing, toys, books and other games or learning aids as much as practicable. Where sharing occurs, clean and disinfect between uses.
- Avoid equipment sharing, and if unavoidable, clean and disinfect shared equipment between use by different people to reduce the risk of COVID19 spread.

Train All Staff and Educate Families

Training and regular communications regarding the following topics will occur:

- Sanitation practices
- Physical distancing
- Face coverings
- Screening practices
- COVID19 symptom identification
- Proper use, removal, and washing of cloth face coverings.

Signage is posted throughout the site to remind students, employees, and the public of the practices that will minimize the possibility of COVID19 spreading on campuses.



Check for Signs and Symptoms

- Employees will attest daily that they do not have COVID19 or COVID19 like symptoms.
- The District will be offering surveillance testing to all employees every two months and on-site or community based testing will be available in the event a student or employee is exhibiting COVID-like symptoms. Testing of employees is voluntary and parent consent will be necessary in order for the District to test a student.
- Teachers will conduct visual wellness checks of students and see that students who do not appear well receive a temperature check by the health clerk or school nurse. Students found to be running a temperature will be isolated and sent home. Staff will follow the guidelines found in the CDPH [COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year](#) and the guidance of the El Dorado County Public Health Officer.
- Any confirmed or suspected cases of COVID19 will be immediately reported to the El Dorado County of Public Health who will direct the site in what measures are to be taken.

Plan for When a Staff Member, Child, or Visitor Becomes Sick

- The Health Office will serve as an isolation room to separate anyone with symptoms of COVID19. The district nurse or health tech will supervise the child from the front office to limit contact. The Health Office will be cleaned and sanitized immediately after the sick person goes home.
- Any individual that requires isolation shall wear a face covering as they await transport to home or to a hospital.
- Parents are required to immediately pick students up who are displaying COVID19 symptoms.
- Sites will coordinate with the District Office regarding the response to an individual with COVID19 or COVID19 like symptoms. The response protocol follows CDPH guidelines: [CDPH Potential Response Scenarios](#)

Considerations for Partial or Total Closure

In the event that COVID19 is confirmed on a school site, the El Dorado County Department of Public Health will be immediately contacted by the District Superintendent or a designee for guidance regarding the need for closure.

In general, decisions regarding closure will follow the [COVID-19 and Reopening In-Person Learning Framework for K-12 Schools in California, 2020-2021 School Year](#) and the guidance of the El Dorado County Public Health Officer.

In the event of a closure, teachers will be prepared to shift to providing Distance Learning that incorporates a combination of synchronous instruction and asynchronous learning activities.