

**MINUTES**  
**SPECIAL MEETING**  
**OF THE BOARD OF TRUSTEES**  
**BUCKEYE UNION SCHOOL DISTRICT**

*DISTRICT VISION STATEMENT*

*Working together with families, the community, and a highly qualified staff, the Buckeye Union School District ensures that each student masters the knowledge and skills needed to maximize his/her academic and personal success in a global society.*

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**Tuesday, November 28, 2017**

**Room Library: Valley View Elementary School**

**Open Session – 5:30 p.m.**

**I. CALL TO ORDER & FLAG SALUTE**

The meeting was called to order by Royce Gough at 5:31 p.m. Royce Gough led the flag salute.

**II. ROLL CALL**

Present: Royce Gough

Dr. Brenda Hanson-Smith

Gloria Silva

Not Present: Kirk Seal

Winston Pingrey

**III. APPROVAL OF AGENDA**

Dr. Brenda Hanson-Smith made a motion to approve the agenda, and Gloria Silva seconded the motion. The motion carried 3-0.

**IV. ACTION ITEM**

Authorization to Award Contract for Bid Package No. 1709 - Tenant Improvements for New Buckeye Union School District Office ("Project").

Ms. McHaney reported to the Board that on November 28, 2017 the District opened sealed bids for the New District Office Tenant Improvements Project. A total of six (6) sealed bids was received. After reviewing all bids, the District identified Z Squared Construction as the lowest responsive and responsible bidder. Ms. McHaney requested that the Board authorize staff to accept all bids and award the District Office Tenant Improvement Construction Project to Z Squared Construction. Dr. Brenda Hanson-Smith motioned to approve the Authorization to Accept Bids and Award Contract to Z Squared Construction, and Gloria Silva seconded the motion. The motion passed 3-0.

**V. ADJOURNMENT**

Dr. Brenda Hanson-Smith motioned to adjourn the meeting and Kirk Seal seconded the motion. The motion passed 3-0.

**Approval Date:** \_\_\_\_\_

**By:** \_\_\_\_\_

**Winston Pingrey, Clerk**

**By:** \_\_\_\_\_

**Dr. David Roth, Secretary**