

**BUCKEYE UNION SCHOOL
DISTRICT
SAFE SCHOOL PLAN**

October 2018- October 2019

School Site: Blue Oak Elementary

Administrator: Rachelle Ball, Principal



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SCHOOL SYNOPSIS

Blue Oak School is a single track transitional kindergarten through fifth grade elementary school located in Cameron Park, twenty miles east of Sacramento in the Sierra foothills. Our beautiful ten-acre campus creates a positive learning environment for children with its buildings situated among open green spaces and many stately Blue Oak trees. Built in 1988, Blue Oak has consistently taken a leadership role within the Buckeye Union School District and the El Dorado County education community. We currently serve 460 transitional kindergarten through 5th grade students. Inclusion of all students is a high priority for us. Special Education students are mainstreamed to receive a balanced curriculum in the least restrictive environment. Both staff and parents pay close attention to subtle changes in our students that may indicate a need for additional support and assistance. Our community is generous and caring in an atmosphere where cooperation and respect is highly valued.

At Blue Oak Elementary we have high expectations for student achievement. We are committed to providing students with a solid academic background in a safe and supportive environment. We challenge students with academic curriculum that requires them to apply skills and knowledge to meet district standards. Our intent is to build an academic foundation that will allow students to be successful in middle school, high school, and beyond.

The Blue Oak Library/Media center is open to students Monday, Wednesday and Friday. Students in all classes meet with the library technician weekly to choose age-appropriate books and hear quality literature read out-loud. The PTA purchased \$11,000 dollars in new books to insure that our students had up to date and engaging literature available to them.

3rd-5th grade students learn in a 1:1 device environment. Students in these grades are using Chromebooks. In addition to those devices, first and second grade has 16 Chromebooks. Kindergarten classes are equipped with six chromebooks and at least two iPads. Our PTA has been instrumental in raising funds to assist in the purchasing of Chromebooks in our lower elementary grades. Each class can also schedule instructional time in the computer lab which is comprised of 35 student computers and one teaching station.

The staff of Blue Oak School strives to work together in a collaborative manner to provide an education that will nurture and build the academic strengths of each child. Our dedicated and innovative teaching staff shares in leadership responsibilities, knowing that solid, research-based planning is the key to a quality academic program. Instruction is aligned with the California Content Standards in all subject areas. Included in the program is a comprehensive assessment and accountability component. The results of all assessments are used to identify areas of strength and areas of need, and to guide instruction. We have implemented reading and math intervention programs during the school day to support underperforming students. In 18/19, Blue Oak has added two certificated reading teachers and two certificated math teachers to support our students. Our English learners have designated language development time to help them expand their understanding of the English language and academic vocabulary. Teachers also have designated times within their classrooms for small group instruction, in order to differentiate to best meet the needs of the individual students. Blue Oak is fortunate to have an Instructional Coach, three certificated aides, Foothill Indian Education tutors and cross-age tutors from neighboring Camerado Springs Middle School to help our students to make academic gains and have increased confidence around learning.

PART ONE: School Site Council

Names of Members	Administration	Teacher	Other School Staff	Parent or Community Member
Rachelle Ball	X			
Noel Stedeford		X		
Gina Meleski			X	
Gail Ford		X		
Kellie Hoover		X		
Brenda Foisy				X
Cynthia St. Pierre				X

Approved by School Site Council on

The School Site Council forms the core of the planning committee. The Principal facilitates the process. The committee includes both classified and certificated staff members, parents and community members.

The committee analyzed the data available and developed the Safe School Plan with the goal in mind of assuring each student a safe physical environment; ensuring each student a safe, respectful, accepting and emotionally nurturing environment; and providing each student resiliency skills.

To support student safety and school traffic issues, Law Enforcement has been solicited this school year. Other data utilized to write the School Safety Plan included the Healthy Kids Survey, and the 2017-2018 Parent/Student Survey.

**PART ONE: SAFETY PLAN
SCHOOL VISION**

BLUE OAK SCHOOL VISION

Student by student. Skill by skill. Day by day.



***BLUE OAK ELEMENTARY SCHOOL
MISSION STATEMENT***

For each of us, learning is a personal adventure. We respect the right of each child to discover...to create...to take risks and to succeed...to enjoy being where he/she is, and be eager to move on.

We believe in the dynamic process of students, staff, parents, and community working together to celebrate the achievement of their potential.

We are all pioneers on the educational frontier.

Together We Will Build Our Future

Blue Oak adopted Five Core Values that correspond to our Positive Action Program. Each month students focus on one of the Core Values: Responsibility, Respect, Gratitude, Courage, Positive Mindset, and Healthy Choices. A positive approach to student behavior has been adopted by the Blue Oak Community.

PART ONE: SAFETY PLAN

SCHOOL SAFETY ASSESSMENT

Surveys:

- Parent input through the results of the annual BUSD and Blue Oak Parent Survey
- Student input through the California Healthy Kids Survey and the LCAP student input surveys
- Parent and community input through School Site Council and PTA meetings
- Staff input through staff meeting discussions and surveys
- El Dorado County Sheriff's Department and Cameron Park Fire Department

Statistics:

- California Safe Schools Assessment School Crime Reporting Summary - BUSD
- Discipline Records: Bullying, fighting, number of common infractions, suspension, and expulsion records

Conclusions:

- The current data suggests that there is a high level of satisfaction that parents and children feel safe and secure at and around school. We know the importance of continued work around safety procedures at school.

PART ONE: SAFETY PLAN

AREAS OF PRIDE/DESIRED CHANGE

Areas of pride and strength:

- We continue to implement the programs that focus on positive behavior. Teachers and staff members encourage students to feel good about themselves, take responsibility for their own behavior, and get along with others. It is our desire to create a positive school wide climate.
- We are proud of the manner in which students adhere to our Core Values and follow our discipline policies.
- We are proud of our Blue Oak Leadership Team (BOLT), which is led by teachers and participated in by elected 4th and 5th grade students, lead the school pride program. They plan and organize spirit days and other activities. These students also help to organize our community give back events, such as: Kids Can Food Drive, Pennies for Patients, and Campus Clean Up Events.
- We are proud that this year we have some added opportunities for students to take pride in their school and make connections across grade levels. We have Bulldog Welcomers that meet new students on their first day and check in to insure positive connections at the onset. We also have developed “Five of Fridays” as a way for students to help keep the campus clean and tidy, and to foster school pride.
- We are proud of our school facility. As the modernization project continues, we are pleased with the updates and proud to show off our new office, classrooms, and multi purpose room. Our campus is clean, orderly and well kept. Emergency procedures are in place; fire drills are held monthly and lock-down drills/earthquake drills are held each trimester.
- We are pleased with parent involvement and volunteerism at Blue Oak School. Teachers review expectations and procedures for parents who work in the classroom. Volunteers must be fingerprinted. At each visit to the school site, volunteers are required to sign in at the office, note location, and obtain and badge that indicates they have checked in at the office.
- Our theme this year is Teamwork. Using a quote, “Strong alone. Unstoppable together”, as a cornerstone for how we will approach this school year, we want students to know they are a part of a team. Throughout the year we will focus on positive communication skills, acceptance, and kindness as a way to build a strong team. In order to make progress in this area, we will insure that the climate at the school is supportive, safe and nurturing.

Areas of desired change:

- We would like to continue to monitor student connectedness.
- We would like to increase parent/community involvement on campus in order to promote student success.
- With the help of EL Dorado County Office of EMergency Services and the Sheriff's office we would like to improve our overall safety plan, including a review of our emergency readiness plans.

**PART ONE: SAFETY PLAN GOALS AND OBJECTIVES
COMPONENT ONE: PERSONAL CHARACTERISTICS OF
STUDENTS AND STAFF**

Component 1- GOAL #1	<ul style="list-style-type: none"> ● Develop well balanced students academically, physically and socially and emotionally.
OBJECTIVE #1	<ul style="list-style-type: none"> ● During the 18/19 school year, Team Bulldog program will be implemented and revised by our school counselor and school psychologist using 3rd-5th grade students.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Monthly meeting with counselor and administration. ● Work in teams at recess to lead organized games and provide alternative activities for fellow students.
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Scheduling of counselor's time ● Team Bulldog Activities (games, coloring activities, incentives)
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Counselor
EVALUATION	<ul style="list-style-type: none"> ● Implementation of Team Bulldog ● Survey of students
TIMELINE	<ul style="list-style-type: none"> ● November 2018 - May 2019
BUDGET	<ul style="list-style-type: none"> ● Cost of materials and resources \$200

COMPONENT ONE: PERSONAL CHARACTERISTICS OF STUDENTS AND
STAFF—CONTINUED

Component 1-GOAL #1	<ul style="list-style-type: none"> ● Develop well-balanced students academically, physically, socially and emotionally.
OBJECTIVE #2	<ul style="list-style-type: none"> ● By October 2019, 100% of the staff, including yard supervisors, will be observed modeling conflict resolution utilizing the Core Values and the school wide rules.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Yard Supervisor Staff will participate in ongoing training on Core Values and conflict resolution strategies. ● Strategies of conflict resolution to be reviewed at regular staff meetings. ● Team Bulldogs will be trained in conflict resolution strategies. ● Community givebacks (can food drive, pennies for patients etc.)
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Counselor ● Staff involvement
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Counselor ● Lead Teachers
EVALUATION	<ul style="list-style-type: none"> ● Log of counselor classroom sessions ● Notes from yard supervisor meetings ● Monitor data for behavioral incidences ● Parent and Student Surveys ● Success of school wide giving back initiatives
TIMELINE	<ul style="list-style-type: none"> ● October 2018 – October 2019
BUDGET	<ul style="list-style-type: none"> ● Positive incentives: \$500 ● Posters with school wide rules and core values

PART ONE: SAFETY PLAN GOALS AND OBJECTIVES
COMPONENT TWO: SCHOOL'S PHYSICAL ENVIRONMENT

Component Two- GOAL #1	<ul style="list-style-type: none"> ● Continue to enhance and implement a positive and safe learning environment throughout the school day.
OBJECTIVE #1	<ul style="list-style-type: none"> ● During the 18/19 school year, students and staff will work together to insure a safe and clean environment.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Daily Bulldog Bark morning routines ● Five on Friday school pride clean up ● Staff, students and community will be advised about disaster preparedness and emergency readiness. ● Positive Action Awards (PAWS) ● Team Bulldogs
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Continued training for staff ● Incentives for PAWS
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● School Secretary ● Head Custodian ● Yard Supervisors
EVALUATION	<ul style="list-style-type: none"> ● Staff, student and parent survey results ● Log of emergency drills held
TIMELINE	<ul style="list-style-type: none"> ● October 2018 - October 2019
BUDGET	<ul style="list-style-type: none"> ● None

COMPONENT TWO: SCHOOL'S PHYSICAL ENVIRONMENT
CONTINUED

Component Two- GOAL #1	<ul style="list-style-type: none"> ● Continue to enhance and implement a positive and safe learning environment throughout the school day.
OBJECTIVE #2	<ul style="list-style-type: none"> ● Arrival and dismissal traffic procedures will continue to be reviewed by the principal and assistant principal.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Traffic procedures, rules and expectations will be communicated to parents and students. ● Involvement of the Department of Transportation and California Highway Patrol to observe and advise on traffic/safety during pickup and drop off times ● Principal will be visible as much as possible at high traffic flow times
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Community and school resources are in place.
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Teacher Duties
EVALUATION	<ul style="list-style-type: none"> ● Staff and Parent Survey results
TIMELINE	<ul style="list-style-type: none"> ● October 2018 - October 2019
BUDGET	<ul style="list-style-type: none"> ● None

PART ONE: SAFETY PLAN GOALS AND OBJECTIVES
COMPONENT THREE: SCHOOL'S SOCIAL ENVIRONMENT

Component Three- GOAL #1	<ul style="list-style-type: none"> ● Teach the importance of interconnectedness and positive behavior.
OBJECTIVE #1	<ul style="list-style-type: none"> ● Students will have improved awareness of schoolwide rules and digital citizenship.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Education and expectations of digital citizenship with age appropriate curriculum. ● Posting of schoolwide rules in common areas, classrooms, and on the webpage
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Scheduling of counselor's time ● Digital citizenship Resources
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Classroom teachers TK-5 ● Counselor
EVALUATION	<ul style="list-style-type: none"> ● Number of discipline entries monitored throughout the school year ● Monitoring of behavior interventions ● Hapara and Suspicious Search Reports ● eSchool data regarding discipline actions ● Staff, student and parent survey results
TIMELINE	<ul style="list-style-type: none"> ● October 2018 – October 2019
BUDGET	<ul style="list-style-type: none"> ● Digital Citizenship materials: \$500

COMPONENT THREE: SCHOOL'S SOCIAL ENVIRONMENT
CONTINUED

Component Three- GOAL #1	<ul style="list-style-type: none"> ● Teach the importance of interconnectedness and positive behavior.
OBJECTIVE #2	<ul style="list-style-type: none"> ● Throughout the school year all students will be delivered direct instruction in positive self-concept, Core Values and problem solving skills.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Counselor to instruct classes in social skills, positive self-concept, and problem solving. ● Core Values programs to be implemented by all classroom teachers. ● Continue to implement Core Values emphasizing the Core Values: Respect, Responsibility, Gratitude, Courage, Positive Mindset, and Healthy Choices. ● Core values will be mentioned at The Bulldog Bark ● Core Values will be included in the staff WAG and parent Bulldog Dish ● Provide staff with lesson that coincide with the Core Values ● Continue cross age tutoring program between middle school students and Blue Oak Students. ● Core value posted on the marquee and mentioned in the Bulldog Bulletin ● Principal maintain a Core Value library of read alouds.
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Instructional materials and incentives ● Core Value Books ● Scheduling of counselor's time
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Counselor ● Teachers
EVALUATION	<ul style="list-style-type: none"> ● Teacher feedback regarding Core Value program ● Parent Survey
TIMELINE	<ul style="list-style-type: none"> ● October 2018 - October 2019
BUDGET	<ul style="list-style-type: none"> ● Core Value program materials—\$100

**PART ONE: SAFETY PLAN GOALS AND OBJECTIVES
COMPONENT FOUR: SCHOOL'S CULTURAL ENVIRONMENT**

Component Four- GOAL #1	<ul style="list-style-type: none"> ● Continue to proactively build upon the school spirit and positive culture.
OBJECTIVE #1	<ul style="list-style-type: none"> ● Provide role models and recognition for positive student behavior.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Promote greater student participation in school spirit days ● Promote and recognize good attendance via classroom recognition ● Advertise successes via the Bulldog Bulletin ● Core value assemblies ● Team Bulldog and BOLT as role models
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Incentives to recognize positive behavior ● Positive Recognition Postcards ● Team Bulldog training
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Office staff ● Yard supervisors ● All school staff
EVALUATION	<ul style="list-style-type: none"> ● Survey results
TIMELINE	<ul style="list-style-type: none"> ● October 2018 - October 2019
BUDGET	<ul style="list-style-type: none"> ● None

COMPONENT FOUR: SCHOOL'S CULTURAL ENVIRONMENT-CONTINUED

Component Four- GOAL #2	<ul style="list-style-type: none"> ● Increase involvement with community members in education at Blue Oak
OBJECTIVE #1	<ul style="list-style-type: none"> ● In the 18/19 school year, we will implement programs involving parents and the community.
RELATED ACTIVITIES	<ul style="list-style-type: none"> ● Meet the Masters ● PTA ● Garden Projects ● Touch of Understanding
RESOURCES NEEDED	<ul style="list-style-type: none"> ● Committee Meetings ● Supplies for projects
PERSONS RESPONSIBLE	<ul style="list-style-type: none"> ● Principal ● Teachers ● School Secretaries
EVALUATION	<ul style="list-style-type: none"> ● Sign In Sheets ● Minutes from meetings
TIMELINE	<ul style="list-style-type: none"> ● October 2018 - October 2019
BUDGET	<ul style="list-style-type: none"> ● Touch of Understanding: \$2,500 (PTA sponsored)

PART ONE: SAFETY PLAN ALIGNMENT OF GOALS AND VISION

Our goals and objectives are intended to lead students toward the Blue Oak School Vision and the Blue Oak Mission. Compassion for others, cooperation, celebration of diversity and a safe and secure environment are keys to our Vision. Blue Oak is a school where all children and adults are engaged in learning all the time.

PART ONE: SAFETY PLAN

EVALUATION

Component	Objective	Evaluation	Persons Responsible
1	1	Implementation of Team Bulldog.	<ul style="list-style-type: none"> ● Counselor ● Administration
1	2	Staff development and training	<ul style="list-style-type: none"> ● Administration ● Counselor ● Teachers
2	1	Number of students and staff participating in successful emergency drills	<ul style="list-style-type: none"> ● Principal ● Head Custodian ● School Staff
2	2	Communication (newsletters/blackboard connect messages) about traffic procedures	<ul style="list-style-type: none"> ● Principal ● Secretary
3	1	Monitor Hapara Logs	<ul style="list-style-type: none"> ● Teachers ● Principal
3	2	Number of behavior interventions.	<ul style="list-style-type: none"> ● Principal ● Teacher ● Counselor
4	1	Data gathered through surveys	<ul style="list-style-type: none"> ● Principal ● Teachers
4	2	Number of identification badges issued	<ul style="list-style-type: none"> ● Principal ● School Secretaries

PART ONE: SAFETY PLAN BUDGET

COMPONENT	ITEM	SOURCE	AMOUNT
1	Recess Activities	PTA	\$200
1	Incentives	Site Donations	\$500
3	Digital Citizenship	Intel Grant	\$500
3	Core Value Awards	Site Funds	\$100
4	Touch of Understanding	PTA	\$2,500
4	ID badges	PTA and Site	\$100

