

# INDEPENDENT STUDY CONTRACT

**(After reading this agreement, initial & date the bottom of this page, then fill out and sign the 2<sup>nd</sup> page of this agreement. Staple both pages and turn into the office for your student to receive a contract)**

The Independent Study Education Contract must be submitted at least five school days prior to the last day of attendance for the planned absence. The request must be approved by an administrator before the work can be assigned to the student. The work assigned is intended to be completed while the student is absent and not before departure.

No student shall be required to participate in independent study. A student facing expulsion may participate in independent study and/or alternative classroom instruction. Students in independent study have access to the same services and resources of the school in which they are enrolled as is available to other students in the school.

The Board has established maximum lengths of time which may elapse before an independent study assignment is due. BP6158(a)

The student is responsible for the completion of the Independent Study Education Contract. The contract, along with work, must be returned to the school office on the first school day immediately following the end date of the contract. Failure to complete and return the assignments to the office by the due date will result in the student receiving no credit for the work assigned. The advisor is not required to accept assignments after the due date (which is the first school day immediately following the end date of contract) or assign make-up work for the time of the contract. If there is any work not listed on the contract assignment page that was assigned while a student is out on contract, the student will be required to make up the additional assignment(s) within two school days of their return.

The parties to this agreement, as indicated by the signatures hereon, agree that the School District and its agents will not be responsible for the provisions of transportation to or from offsite independent study activities; for offsite supervision of students' activities; or for the condition of offsite facilities and equipment. Transportation, supervision and obtaining of offsite facilities and equipment shall be the responsibility of the student and/or parent/guardian without involvement of School District or the District's agent. The School District and its agents will not be liable for damages or selection and condition of facilities and equipment.

Further, the parties agree that it shall be the student's and his parent/guardians' responsibility, when the student is taking part in individual or group onsite activities subject to the terms of this agreement, to advise the site administrator or other School District agents charged with the supervision of the facility, of the student's presence and the nature of the student's activities. Failure to so advise the School District or its agents will release the School District from any and all claims and liability by the student, his/her parents/guardians, and their successors and assigns which may result from the student's activities.

**\*USE OF THIS CONTRACT DISQUALIFIES THE STUDENT FROM RECEIVING A PERFECT ATTENDANCE AWARD.\***

I understand the above agreement and will follow the guidelines required \_\_\_\_\_  
Initial Date

# INDEPENDENT STUDY EDUCATION CONTRACT

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

## Time Period of Independent Study Contract:

**FROM** \_\_\_\_\_  
Month/Day/Year

**TO** \_\_\_\_\_  
Month/Day/Year (end of contract)

**DUE DATE: The first school day after the end date of contract above**

The Board has established maximum lengths of time which may elapse before independent study contract is due. A study contract can be issued up to two times per student during a school year for a minimum of 3 consecutive school days each, but not to exceed a total of 14 school days collectively during the current school year. A duration of more than 14 school days in one school year must be approved by the school district.

**Reason(s) for Requesting an Independent Study Contract (include location if taking a trip):**

\_\_\_\_\_

## AGREEMENT:

I have read the terms of the Independent Study Contract on the back of the form and agree to all conditions.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IN ACCORDANCE WITH EDUCATION CODE 46300, I GRANT PERMISSION FOR THE ABOVE STUDENT TO ENROLL IN THE INDEPENDENT STUDY PROGRAM.**

**Administrator's Signature:** \_\_\_\_\_

**Date Contract Was Verified:** \_\_\_\_\_ **Complete** \_\_\_\_\_ %

**Verified By:** \_\_\_\_\_ (must be certificated)

**# of Contract Days Credited:** \_\_\_\_\_ **Entered By:** \_\_\_\_\_