

**EL DORADO COUNTY  
APPLICATION FOR INTERDISTRICT ATTENDANCE OR RESIDENCY AGREEMENT**

Check One:  
 New Application  
 Re-Application

**PROCEDURE:** Parents/Guardians are requested to FIRST present this application to the district of residence. If the application is accepted, it is then the responsibility of the parents/guardians to present the accepted application to the district which they desire their child to attend. **One form per child is required.**

Applicable Year: \_\_\_\_\_

**Part One: Application**

Pupil Name: \_\_\_\_\_ Grade for year requested: \_\_\_\_\_

Name of Parents/Guardians: \_\_\_\_\_ Parent Email Address: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 (Street) (City) (ZIP)

District of RESIDENCE: \_\_\_\_\_ School: \_\_\_\_\_

Desired District: \_\_\_\_\_ 1<sup>st</sup> School(s) Preference: \_\_\_\_\_

2<sup>nd</sup> School(s) Preference: \_\_\_\_\_

**Part Two:**

**1. REASON FOR INTERDISTRICT TRANSFER REQUEST:** Change of school of attendance is necessary because (be specific):

\_\_\_\_\_

Interdistrict Attendance Agreements are subject to standards of program availability pursuant to EC 46600 and may be revoked for unexcused absences and tardiness, violations of State School Laws and Codes, as well as district rules and regulations, including behavior issues. (Parent Initials)

**2. RESIDENCE BASED ON EMPLOYMENT WITHIN DISTRICT BOUNDARIES:**

I request consideration of residency because of my physical employment within the District for a minimum of 10 hours during the school week under the provisions of Education Code Section 48204(b) which allows but does not require such residency to be granted.

Name of Employer: \_\_\_\_\_

Employment Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Located in the: \_\_\_\_\_ School District

(I understand that I need not reapply annually for residency, but I must provide annual verification of my continued employment within District boundaries.)

District considerations for residence based on physical employment within District boundaries will include costs in excess of additional State aid and availability of space.

Please check one area and complete information requested:

Has your child been expelled? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is your child in any special program? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please explain.
Before any expelled pupil may be enrolled, a district Board hearing is required to determine whether the pupil poses a continuing danger to either the pupils or employees of the district. (Education Code 48915.1(a)).	

(Transportation is not furnished to students outside the school district boundaries.)

**SIGNATURE OF PARENTS/GUARDIANS:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Part Three: Approval or Denial**

This agreement is effective for the school year beginning July 1, \_\_\_\_\_, and ending June 30, \_\_\_\_\_, and supercedes all prior interdistrict agreements. No tuition will be charged. The district of attendance will credit average daily attendance (ADA).

**Part Four:**

- A. CONDITIONS REQUIRING REAPPLICATION:** It is understood and agreed that reapplication may be required after the current [2013/2014] school year depending on future availability of programs and/or a future program being oversubscribed and shall be required if student has not met all of the following requirements:  
 1. maintain passing grades in all subjects; 2. maintain proper behavior --free from imposition of any disciplinary action; 3. is not excessively tardy or absent.
- B. CONDITIONS REQUIRING REVOCATION:** It is further understood and agreed that this interdistrict attendance may be revoked if any of the following applies to the student:  
 1. does not maintain passing grades in all subjects; 2. engages in any improper behavior resulting in disciplinary action; 3. is excessively tardy or absent.

RESIDENT DISTRICT	REQUESTED DISTRICT
<input type="checkbox"/> The request for transfer is approved and referred to the requesting district.	<input type="checkbox"/> The request for transfer is approved.
<input type="checkbox"/> The request for transfer is denied. The reason(s) for this determination are indicated on the reverse of this form. Reason(s) cited: _____	<input type="checkbox"/> The request for transfer is denied. The reason(s) for this determination are indicated on the reverse of this form. Reason(s) cited: _____

**Approval by both the District of Residence and the Requested District are required prior to enrollment and placement in the Requested District.**

**SIGNED BY THE AUTHORIZED DISTRICT REPRESENTATIVES:**

\_\_\_\_\_  
 DISTRICT OF RESIDENCE  
 Representative: \_\_\_\_\_

\_\_\_\_\_  
 REQUESTED DISTRICT  
 Representative: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

## Considerations for Denial of Request for Transfer

- A. Excess number of students transferring out of district and denial based on policies of the governing board.
- B. Additional cost of educating student would exceed the amount of additional state aid received as a result of the transfer.
- C. School facilities are overcrowded at the relevant grade level.
- D. Unexcused absences and tardiness or behavior issues.
- E. Enrollment of student would adversely affect the district's court-ordered or voluntary desegregation plan.
- F. Proof of parent/guardian's physical employment within district boundaries not provided.
- G. Transfer denied due to overcrowding within district schools or due to limited district resources.
- H. Other

## Parents Rights

If you have not been given permission for interdistrict attendance as you have requested within 30 calendar days after having made such a request, you are entitled to appeal to the County Board of Education. Your appeal rights are as follows:

1. You must appeal within 30 calendar days of the failure or refusal of the Governing Board of either school district to issue a permit or to enter into an agreement allowing the attendance.
2. Your appeal must be made to the El Dorado County Board of Education at 6767 Green Valley Road, Placerville, CA 95667. Telephone Number: (530)622-7130
3. If your current district of residence is outside of El Dorado County, you must appeal to the County Board of Education having jurisdiction over the district of residence where you reside.
4. Failure to appeal within the required time is good cause for denial of an appeal.
5. An appeal can only be accepted if it is verified that you have exhausted all processes according to your local school district board policies..
6. The County Superintendent of Schools, through someone he/she designates, shall investigate to determine whether local remedies in the matter have been exhausted and to provide any additional information deemed useful to the County Board in reaching a decision.
7. You shall have the opportunity to have a hearing according to rules and regulations adopted by the County Board of Education and to submit written statements and documentation.
8. You shall be provided notice as to the time and date of any hearing scheduled.
9. If you introduce new evidence at the County Board level, the County Board may remand the matter for further consideration by the district or districts. In all of the cases, the appeal shall be granted or denied on its merits.
10. The County Board of Education is required, within 30 calendar days after the appeal is filed, to determine whether the pupil should be permitted to attend in the district in which he/she desires to attend and the applicable period of time.
11. The County Board rules may provide for the granting of additional time if good cause is shown.
12. If the County Board cannot make a decision in the required time as practical matter, the time period may be extended for up to an additional five (5) school days.
13. If the interdistrict attendance involves school districts located in different counties, the County Board of Education having jurisdiction over the district denying the permit, or refusing or failing to enter into an agreement to allow the issuance of a permit, shall have jurisdiction for the purposes of an appeal.
14. If both County districts deny a permit, or refuse or fail to enter into an agreement to allow for the issuance of a permit, the County Board having jurisdiction over the district of residence shall have jurisdiction for purposes of an appeal, and upon granting a pupil's appeal, shall seek concurrence in the decision by the County Board of the other county which shall provide adequate opportunity for the district under its jurisdiction to be heard on the matter before making a decision. If the two County Boards do not then concur, the pupil's appeal shall be denied.

Students who are under consideration for expulsion, or who have been expelled pursuant to Sections 48915(a) and 48918 may not appeal interdistrict attendance denials or recisions while expulsion proceedings are pending or during the term of the expulsion.

*October 2013*