

BUCKEYE UNION SCHOOL DISTRICT
SHORT-TERM INDEPENDENT STUDY EDUCATION CONTRACT
(Cannot Meet/Exceed 15 Cumulative Days in School Year)

Instructions: Complete the top section of this form and return it to your school office

Student Name: _____

Date Submitted: _____

Homeroom Teacher: _____

Reason(s) for Request: _____

Grade: _____

Tech Access: 1) Device - Yes / No 2) Internet - Yes / No

Parent/Guardian Name: _____

Time Period for Independent Study Contract:

Phone Number: _____

From _____ To _____

Parent Email: _____

**please read reverse for date restrictions*

AGREEMENT: I/we have read AND agree to the terms of the Independent Study Contract on the reverse of this contract.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

School Use Only

IN ACCORDANCE WITH EDUCATION CODE 46300, I APPROVE THE CONTRACT FOR THE ABOVE NAMED STUDENT TO ENROLL IN INDEPENDENT STUDY.

Administrator Signature _____ Date _____

ASSIGNMENT(S) - To be completed by Teacher(s) **list necessary resources, materials, technology, etc needed*

English/Language Arts:	<input type="checkbox"/> See attached/enclosed
Mathematics:	<input type="checkbox"/> See attached/enclosed
Science:	<input type="checkbox"/> See attached/enclosed
History/Social Science:	<input type="checkbox"/> See attached/enclosed
Physical Education:	<input type="checkbox"/> See attached/enclosed
Other:	<input type="checkbox"/> See attached/enclosed

GRADING: Grade earned is dependent upon completion of assignment(s) and quality of work produced in accordance with the guidelines established by the instructor(s).

Date Contract Verified _____ (Teacher) Verified By _____ (Teacher) Complete _____ % (Teacher)

of Contract Days credited _____ (Office) Entered By _____ (Office)

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The Independent Study Education Contract must be submitted **at least one week prior to the last day of attendance** prior to the planned absence. The planned absence must be for the duration of at least **three consecutive school days**. The reason for the request and the signatures of both the student and the Parent/Guardian are required before the application can be processed. The request must be approved by an administrator before the work can be assigned to the student. ***An Independent Study Contract will not be issued for the first three weeks at the beginning of the school year NOR the last full three weeks of school.***

No student shall be required to participate in independent study. A student facing expulsion may participate in independent study and/or alternative classroom instruction.

Students in independent study have access to the same services and resources of the school in which they are enrolled as are available to other students in the school. (5 CCR 11701.5)

The Board has established ([BP 6158](#)) maximum lengths of time which may elapse before an independent study assignment is **DUE**:

- **Independent study assignments shall be completed no more than one week after assigned.**
- *When necessary* based on the specific circumstances of the student's approved program (ie the contract is longer than one week), the office *may* allow for a longer period of time between the date an assignment is made and when it is due.

An approved student may participate in short-term independent study for a total **not to meet/exceed 15 cumulative school days in a school year.**

The student is responsible for the completion of the Independent Study Education Contract. Failure to complete the assignments and return the form to the office by the due date will result in the student receiving no credit for the work assigned. The advisor is not required to accept assignments after the day of the student's return or assign make-up work for the time of the contract. When any student fails to complete three consecutive independent study assignments, the advisor shall conduct an evaluation to determine whether it is in the student's best interest to remain on independent study (BP6158). Evaluation findings shall be kept in the student's permanent record.

The parties to this agreement, as indicated by the signatures hereon, agree that the School District and its agents will not be responsible for the provisions of transportation to or from offsite independent study activities; for offsite supervision of student activities; or for the condition of off-site facilities and equipment. Transportation, supervision, and obtaining offsite facilities and equipment shall be the responsibility of the student and/or parent/guardian without the involvement of the School District or the District's agent. The School District and its agents will not be liable for damages or selection and condition of facilities or equipment.

The parties also agree that it shall be the student's and his parent/guardian's responsibility, when the student is taking part in individual or group onsite activities subject to the terms of this agreement, to advise the site administrator or other School District agents charged with the supervision of the facility, of the student's presence and the nature of the student's activities. Failure to so advise the School District or its agents will release the School District from any and all claims and liability by the student, his/her parents/guardians, and their successors and assigns which may result from the student's activities.